



Budget 2024

COMMITTEE OF THE WHOLE

DECEMBER 11, 2023

Nov 27 COTW - Summary

- ▶ 2023 Year to Date
- ▶ State of the Nation, external metrics/ core business
- ▶ Draft Corporate Work plan overview
- ▶ Reserves policy – discussion/ input from Council
- ▶ Public input

December 11 Agenda

- ▶ Beachfest delegation
- ▶ Community Park Projects update, visioning, CP Master Plan priorities discussion

Recess

- ▶ Council initiatives
- ▶ Work Plan Review



Community Park Vision

- ▶ Beachfest – Sand Sculpting venue - relocation
- ▶ CPTED implementation – lighting, alarms, fixtures
- ▶ Washrooms – porta potties/ trailer (improved level of service)
- ▶ Beach Access request
- ▶ Remaining funds, return to reserve, increase amenities (furniture, lighting, accessible pathways)
- ▶ Master Plan items – storm water management
- ▶ Signage

Strategic Focus Areas

| Advocacy | OCP Review | Downtown Vibrancy | Drinking Water | Engagement | Recreation |
|---|--|---|---|---|--|
| Research Correspondence Admin support Stakeholder engagement | Capacity impact for Planning/ Communications/ Admin Unknown impact of BC govt changes All departments participate | Engagement Capital investment Operations/ Engineering/ Communications | Operations/ Finance/ Engineering Expert consultants Ministry partnerships/ approvals | Communications/ Admin support Budget for City hosted events Capacity impacts for Ops | Capital costs Project Management capacity Future life cycle costs, replacement Engagement Partnerships – RDN/ FNs |

Items for Council Review

| Project – Rough estimates for discussion purposes | Budget 2024-2028 |
|---|-------------------------|
| PDBA lighting project (3 year phased plan, \$100,000 annually) | \$300,000 |
| Pioneer playground installation and lifecycle costs Annual maintenance (estimate \$14,000 x 5 years) | \$140,000 + \$70,000 |
| Hydrant meters for construction purposes – capital purchase Operational charge out – staff costs (estimate \$2000 annually- recoverable?) Currently charge \$125 per year – about 6 times per year | \$40,000 |
| VEEA annual attendance for all Councillors (\$14,000 annually) | \$70,000 |
| Beachfest Sand Sculpting relocation | \$100,000 |
| Code of Conduct review | \$10,000 |
| | |

| | Budget | Actual per GL |
|----------------|--------|----------------------|
| 2013 | 8,000 | 9,190 |
| 2014 | 15,200 | 10,477 |
| 2015 | 8,000 | 14,176 |
| 2016 | 12,000 | 11,459 |
| | | |
| 2017 | 12,000 | 6,513 |
| 2018 | 12,000 | 9,350 |
| 2019 | 10,000 | 8,212 |
| 2020 | 10,000 | 3,225 |
| 2021 | 8,000 | 14,137 |
| 2022 | 8,000 | 8,076 |
| 2023 to Nov 2 | 8,000 | 7,868 |
| | \$ | 57,381 Total |
| 2017-22 | \$ | 8,252 Average |

Parking Revenue

Items for Council Review

| Project – rough estimates for discussion | Budget 2024-2028 |
|---|------------------|
| Snow clearing equipment for downtown/ priority sidewalks Maintenance and fuel (annually, depends on weather) | \$115,000 + |
| BC Culture Days – one time only for 2024 | \$29,000 |
| In-kind support for city facilities leased to others (vandalism, snow, maintenance, security) | ? |
| Tree bylaw review (in house or consultant) | \$50,000 |
| Transfer % of Parking ticket revenue to Off-Street Parking Reserve | Neutral |
| Accessibility to beach – RFP, no staff capacity | \$20,000 + |
| \$3,000 one-time grant to PDBA for DT public parking | \$3,000 |
| | |
| Total | \$947,000 |

Line items for review

| Project | Budget 2024-2028 |
|---|---------------------|
| Beachfest - \$5,000 annually | \$25,000 |
| Canada Day (\$10,000 annually) | \$50,000 |
| Brant Festival (\$5000) – request additional \$2500 annually | \$12,500 |
| Craig Bay Heritage Museum (\$5,000 annually) | \$25,000 |
| MAC (\$5,000 annual) | \$25,000 |
| Grants-in-Aid (\$10,000 annually, two intakes, doubled in 2023) | \$50,000 |
| Rebates – rain barrel, toilet, security camera, trees - \$17,500 annual | \$87,500 |
| | |
| New process for 2025 – annual report out, appear at COTW in fall | |
| | |

2023 Support for Community Groups and Events



| 2023 Forecasted Cost | Community Park (1) | City-hosted Events (2) | Grants in Aid | Oceanside Community Arts Council | Brant Festival | Parksville & District Museum | Total |
|-------------------------------------|--------------------|------------------------|---------------|----------------------------------|----------------|------------------------------|------------|
| In Kind: | | | | | | | |
| Staff time, equipment and materials | 55,756 | 30,390 | | | | | 86,146 |
| Other Operations Costs | 3,000 | 6,438 | | | | | 9,438 |
| Extra Portable Washrooms | 68,900 | 2,100 | | | | | 71,000 |
| Extra Security | 7,948 | 4,081 | | | | | 12,029 |
| Mobile signage/flags | | 3,900 | | | | | 3,900 |
| RCMP (estimate) | 15,000 | - | | | | | 15,000 |
| | | | | | | | - |
| | 150,604 | 46,909 | - | - | - | - | 197,514 |
| | | | | | | | - |
| Direct Grants | 22,500 | - | 10,000 | 10,000 | 5,000 | 5,000 | 52,500 |
| | \$ 173,104 | \$ 46,909 | \$ 10,000 | \$ 10,000 | \$ 5,000 | \$ 5,000 | \$ 250,014 |

(1) Includes Beachfest, Canada Day, Outdoor Theatre, Local Government/Public Works Day, other community/sports events

(2) Includes Christmas events/lighting, Memorial Plaza events, RCMP 150th celebration



Rebates



| Rebate | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 YTD | Avg | 2023 Budget |
|----------------------|----------|----------|----------|----------|----------|----------|-------|-------------|
| General Fund: | | | | | | | | |
| Tree | 0 | 1,186 | 1,042 | 1,095 | 1,859 | 1,045 | 1,245 | \$ 5,000 |
| Security Camera | 0 | 2,500 | 3,759 | 667 | 1,285 | 657 | 1,774 | \$ 2,500 |
| Water Fund: | | | | | | | | |
| Low Flush Toilet | 3,075 | 2,925 | 1,425 | 1,350 | 1,500 | 600 | 1,813 | \$ 5,000 |
| Rainbarrel | 50 | 200 | 299 | 200 | 278 | 165 | 199 | \$ 5,000 |
| | \$ 3,125 | \$ 6,811 | \$ 6,525 | \$ 3,312 | \$ 4,922 | \$ 2,467 | | |

Considerations

- ▶ Lens of Strategic priorities, public safety, liability and efficiencies
- ▶ Capacity challenges – already exceeding current capacity
- ▶ Defer all new items to 2025 and beyond
- ▶ Reduce budget for rebates – historic claim averages \$5,000
- ▶ Special Events, in-kind contributions (OT, staff support, grants)
- ▶ Prioritize projects with costs, capacity and department lead in mind
 - ▶ E.G. playground, PDBA lighting or accessibility planning – all led by Ops
 - ▶ Major priorities for Ops, Rathtrevor and special events

Caveats

- ▶ Existing work plan list is not matched to capacity
- ▶ Day to day priorities – increasing volume/ peak demands
- ▶ Short 3 Eng techs – long term challenge
- ▶ Vacancy with Director of Ops – critical position
- ▶ Significant uncertainty associated with provincial changes
- ▶ Supply chain and external consultant access issues
- ▶ Condition assessments and unknown future infrastructure costs
- ▶ Unforeseen events – want to keep some flexibility to respond