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**1.1 GENERAL**

- .1 Before bidding, examine the site and ascertain the extent and nature of all conditions, limitations or building regulations affecting the performance of the Work. All dimensions and assembly details are to be confirmed by on-site measurement and testing by the Contractor. Confirm all utility services in the vicinity of the Work that will require protection and maintenance during the course of the Work.
- .2 Bid shall include cost of all permits required (including building permit), royalties, freight, government duties and taxes where applicable.
- .3 Prices contained in the bid, whether as unit prices or lump sums are quoted in utmost good faith without any collusive arrangement or agreement with any person or corporation.

**1.2 BONDING REQUIREMENTS**

- .1 Bid Security in the amount of 10% of the Total Estimated Contract Price shall accompany the bid.
- .2 Performance and Labour and Material Payment Bonds for 50% of the Contract Price will be required for faithful performance of the Contract. Consent of Surety to provide these bonds shall accompany the bid.
- .3 All bonds shall name the Owner as indicated.
- .4 All bonds shall be issued by a properly licensed surety company registered and duly authorized to transact the business of suretyship in the Province of BC.

**1.3 CONTRACT FORM**

- .1 The form of Contract between the accepted bidder and Owner will be CCDC 2 - 2008 Stipulated Price Contract. As amended by the City's supplementary conditions.
- .2 The holdback percentage to be inserted into Article A-5 Payment, Sentence 5.1 shall be ten percent (10%).

**1.4 SITE**

- .1 The Work is to be done at the City of Parksville City Hall Section B, 100 Jensen Ave E. Parksville, BC.

**1.5 OWNER**

The City of Parksville Operations  
1116 Herring Gull Way  
PO Box 1390  
Parksville, BC V9P 1R2

**1.6 ENQUIRIES**

- .1 Any questions during the bid period shall be directed to Rich Whitwell at rwhitwell@garlandcanada.com

**1.7 PRE-BID SITE MEETING**

- .1 A pre-bid site inspection and meeting will be held on-site on **Tuesday, April 9th, 2024 at 10:30 am**. Attendance is mandatory. Quotations from contractors not in attendance at this meeting will be rejected.

**1.8 WORK SCHEDULE**

- .1 Work on this project is anticipated to be started during the summer period.

**1.9 BID SUBMISSION**

- .1 Completed Bid Form together with the required submittals shall be enclosed in a sealed envelope clearly identified on the outside and Bidder's name typed on the reverse side of the envelope.
- .2 Envelope shall be clearly marked "CONFIDENTIAL – City of Parksville Roof Replacement Building Bid Package Enclosed".
- .3 Deliver bids to the office of the Owner.

**1.10 BID CLOSING**

- .1 Bids close at the following date and time:  
  
Date: **Wednesday, April 24<sup>th</sup>, 2024**  
  
Time: **11:30:00 Pacific Local Time, as determined by the Owner's clock**
- .2 Bids received after the bid closing time will be returned to the contractor unopened.

**END OF SECTION**

DIVISION 0 – BIDDING REQUIREMENTS AND CONTRACT

Section 00 41 13

City of Parksville City Hall Section B

BID FORM

March 26<sup>th</sup>, 2024

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To: The City of Parksville Operations  
1116 Herring Gull Way  
PO Box 1390  
Parksville, BC V9P 1R2

Name of Company Phone Number

Address

WCB Registration Number

We acknowledge receipt of the following addenda to the tender documents:

Addendum No.: . Date: . Pages: .

**1.1 Roof Replacement Section B**

SUB: Dollars (\$) )

GST: Dollars (\$) )

TOT: Dollars (\$) )

**2.1 Replacement PolyIso Insulation per 100 sq/ft. Installed**

SUB: Dollars (\$) )

GST: Dollars (\$) )

TOT: Dollars (\$) )

**ACCEPTANCE**

- .1 This Bid is open to acceptance for a period of ninety (90) days from the date of bid closing and is promised in consideration of the attached Bid Security.
- .2 Having examined the Project site, the Specifications and Drawings, including Addenda, we hereby offer to perform the Work set forth in the aforesaid documents.
- .3 Submission of this Bid implies acceptance of the existing conditions at the site.
- .4 In submitting this tender, we recognize and agree that the Owner reserves the right to accept any tender, to reject any or all tenders, to waive any irregularity or informality in a tender, and to negotiate with and award to one or more of the bidders after the Tender Closing. Without limitation, the Owner shall not be obligated to accept the lowest or any other tender, and by submitting a tender each bidder assumes all costs and risks associated therewith, and irrevocably releases any claim it may have against the Owner or any of its trustees, officers, employees or agents, whether based in contract, tort, legitimate expectation or any other principle of law, trade, custom or practice.

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Name of Company

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Date

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Signature & Name of Company Official

**END OF SECTION**