

Event: _____

Event Date: _____

The undersigned has read and agrees to the following Terms and Conditions:

1. Hold and save harmless the City from and against all claims and damages arising out of, or in any way connected with, the event;
2. Obtain and maintain during the term of this event a comprehensive general liability insurance policy providing coverage of not less than \$5,000,000.00, naming the City of Parksville as an additional insured. A copy of such policy shall be delivered to the City a **minimum** of 10 working days prior to the event date;
3. **A minimum of 10 working days prior to the event**, provide the City with a refundable security deposit of \$500.00 from which any and all funds may be drawn to cover any loss or damage to City property resulting from the event. Should the costs exceed the amount of the security deposit, the organizer(s) shall be responsible to pay additional costs to the City;
4. Provide valid permit under the Liquor Control and Licensing Act and **written approval** from the RCMP and Fire Department to obtain a special event licence to hold a beer garden;
5. Ensure appropriate public and emergency vehicle access is maintained to all roads, the park and adjacent facilities, providing all necessary traffic controls to regulate parking and emergency access acceptable to the RCMP, Fire Department and Ambulance Service;
6. Ensure the area created for the beer garden is enclosed and patrolled to the satisfaction of the Oceanside RCMP, using a 6' fence or suitable barriers or double fencing with an 8' separation between the two barrier fences, and providing details of the security and staff assisting with the beer garden event including the control of entrances and exits;
7. Ensure any charitable organization members performing traffic control and event parking clearly state that any parking fee is strictly by voluntary donation, and ensure this information is visibly posted at the site and mentioned in any event advertisement;
8. The beer garden will not exceed two (2) days in duration for any one event unless held on a long weekend in which case beer gardens are not to exceed three days in duration for any one event;
9. The hours of operation will be maintained to a maximum of any six (6) hours between 11:00 am and 8:00 pm and a minimum of two hours closure of the beer garden prior to any other liquor permits being issued in the area (i.e. the Community Park) will be ensured;
10. Ensure no minors are allowed within the beer garden premises;
11. Provide a detailed map of sufficient size, showing the proposed location of the beer garden, indicating all entrances and exits, and the number and location of portable toilets and extra garbage containers;
12. Provide confirmation that tables and chairs have been obtained for the patrons. Provide identifiable paper cups and assurance that food will be available to the patrons. Ensure any and all concessions (approved by the City based on Policy 3.18) comply with all applicable health and safety requirements, and be allowed to remain open for one hour only beyond the closing of the beer garden.

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Applicant's Initials: _____



**TERMS & CONDITIONS FOR BEER GARDEN
USE OF CITY OF PARKSVILLE FACILITIES – Page 2**

Event: _____

Event Date: _____

The undersigned has read and agrees to the following Terms and Conditions:

13. Ensure collection of litter from event site(s), and as required, make arrangements for placement, maintenance and removal of trash bins for the duration of the event;
14. Make arrangements for installation and maintenance of portable toilets, in quantity suitable to the expected attendance, for the duration of the event;
15. **Should a gate or electrical access key be required for the event, attend the Operations office at 1116 Herring Gull Way to obtain key(s) prior to the event. A \$20.00 cash deposit is required and will be refunded upon return of key(s). Any and all call out costs incurred by the City, including provision of keys after regular office hours, will be the responsibility of the organizer(s);**
16. Maintain and if required, refurbish all municipal property and infrastructure to its original condition within 48 hours of the completed event and to the satisfaction of the City of Parksville.
17. Approval for use of private property is the sole responsibility of the organizer(s).

Printed Name of Authorized Representative

Signature

Name of Organization

Date Signed

Beer Garden Site: (Place diagram/map here, or attach as additional page to this application.)

